

Minutes of the Freeport Park District Board of Commissioners Regular Meeting Held on March 18, 2025

1. In attendance were Commissioners Schwartz, Stewart, Yartzak, Petersen, Executive Director Cubberley, Superintendent Jackson, Secretary Witt, Manager Blair and Merry Blake. Absent: McIlwain.
2. The meeting was called to order by President Stewart at 6:31 P.M. Roll Call Vote: Aye: Petersen, Aye: Schwartz, Aye: Stewart, Aye: Yartzak.
3. On a motion by Commissioner Petersen and second by Commissioner Schwartz to approve the meeting agenda for the March 18, 2025, regular meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Petersen, Aye: Schwartz, Aye: Stewart, Aye; Yartzak.
4. On a motion by Commissioner Schwartz and second by Commissioner Petersen to approve the minutes from the February 18, 2025, Illinois Snowmobile Grant Application Public Hearing. Roll Call Vote: Aye: Schwartz, Aye: Petersen, Aye: Yartzak, Aye: Stewart.
5. On a motion by Commissioner Petersen and second by Commissioner Schwartz to approve the minutes from the February 18, 2025, Regular meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Petersen, Aye: Schwartz, Aye: Yartzak, Aye: Stewart.
6. On a motion by Commissioner Petersen and second by Commissioner Yartzak to approve the bills for March 2025 totaling \$209,307.56 including \$101,440.08 in payroll and \$107,867.48 in vouchers. Roll Call Vote: Aye: Petersen, Aye: Yartzak, Aye: Schwartz, Aye: Stewart.
7. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to receive and place on file the reports. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: Petersen, Aye: Stewart.
8. On a motion by Commissioner Yartzak and second by Commissioner Petersen to approve and adopt Ordinance #25-3-18 authorizing the budget and appropriation of funds for the 2025-26 Fiscal Year. Roll Call Vote: Aye: Yartzak, Aye: Petersen, Aye: Schwartz, Aye: Stewart.
9. On a motion by Commissioner Petersen and second by Commissioner Schwartz to approve the Ordinance #25-3-18B: An Ordinance abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Park Bonds(Alternate Revenue Source). Series 2021B of the Freeport Park District, Stephenson County, Illinois. Roll Call Vote: Aye: Petersen, Aye: Schwartz, Aye: Yartzak, Aye: Stewart.
10. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to approve the annual membership to Illinois Parks Association Risk Service for insurance coverage in the amount of \$125,586.00. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: Petersen, Aye: Stewart.

11. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to approve a 4.5% for salary increase pool for eligible full time employees with a total not to exceed \$54,776. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: Petersen, Aye: Stewart.
12. On a motion by Commissioner Yartzak and second by Commissioner Petersen to approve Ordinance 25-3-18C authorizing the sale or conveyance of certain personal property. Roll Call Vote: Aye: Yartzak, Aye: Petersen, Aye: Schwartz, Aye: Stewart.
13. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve hiring McDaniel's Marketing for the Park District website redesign in the amount of \$26,970. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Yartzak, Aye: Petersen.
14. On a motion by Commissioner Yartzak and second by Commissioner Petersen to approve the bid submitted by Morrow Brother Ford in the amount of \$46,677 for a 2023 ½ ton 4X4 pickup truck with a crew cab. Roll Call Vote: Aye: Yartzak, Aye: Petersen, Aye: Schwartz, Aye: Stewart.
15. On a motion by Commissioner Schwartz and second by Commissioner Petersen to move in closed session at 07:05 P.M. for the purpose of the board discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to 5 ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act. Roll Call Vote: Aye: Schwartz, Aye: Petersen, Aye: Yartzak, Aye: Stewart.
16. On a motion by Commissioner Petersen and second by Commissioner Yartzak to adjourn out of Closed session at 7:40 P.M. and reconvene into regular session. Roll Call Vote: Aye: Petersen, Aye: Yartzak, Aye: Schwartz, Aye: Stewart.
17. The board met in closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2 (c)(1) of the Illinois Open Meeting Act.
18. On a motion by Commissioner Yartzak and second by Commissioner Schwartz to approve an annual compensation adjustment for Bruce Cubberley, Executive Director, authorizing an annual salary of \$109,200. Effective April 1, 2025. Roll Call Vote: Aye: Yartzak, Aye; Schwartz, Aye; Petersen, Aye: Stewart.
19. On a motion by Commissioner Yartzak and second by Commissioner Schwartz to adjourn the meeting at 7:45 P.M. Roll Call Vote: Aye: Yartzak, Aye: Schwartz, Aye: Petersen, Aye: Stewart.

Dana Stewart, President

Vickie Witt, Secretary