

Minutes of the Freeport Park District Board of Commissioners Regular Meeting Held on Nov. 18, 2025.

1. In attendance were Commissioners Stewart, Petersen, Yarzak, and McIlwain, Executive Director Cubberley, Manager Minkie, Manager Blair, Scott Diehm, and Merry Blake.
2. The meeting was called to order by President Petersen at 6:30 P.M. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
3. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the meeting agenda for November 18, 2025, Regular meeting of the Freeport Park District Board of Commissioners. Roll call vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: Mcilwain.
4. There were no Public Comments-None
5. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the minutes from October 21, 2025, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
6. On a motion by Commissioner Yarzak and second by Commissioner Stewart to approve the meeting agenda for October 21, 2025, Closed session of the Freeport Park District Board of Commissioners. Roll call vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: Mcilwain.
7. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the bills for November 2025, totaling \$1,054,596.31, including \$158,203.93 in payroll and \$896,392.38 in vouchers. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
8. On a motion by Commissioner Stewart and second by Commissioner Yarzak to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
9. Discussion item: 2025 Tax levy and draft ordinance #25-12-16:
The 2025 tax levy draft includes \$2,852,420.94 that represents a 2.8% increase from last year, with an estimated tax rate of 0.97786, noting a decline in EAV and CPPRT revenue with funding capital improvements via a rollover bond.
10. Discussion item: General Obligation Limited Tax Bond Issue:
Discussion of a General Obligation Limited Tax Bond hearing and noted the plan to seek a \$750,000.
11. Discussion item: Alternate Revenue Bond Issue:
New entry at Fairgrounds Road requires an Alternate Revenue Bond for ten years at \$1.5 million to cover construction and unforeseen contingencies with potential for bike path and landscaping in future years.
12. Discussion item: Public communication plans for the upcoming Krape Park South Entrance construction project:
Communication strategy presented highlighting visitor flow and safety. Plans to use social media, website, FREEPOD, local publications, local radio, and presentations to local organizations. Provide an open house to provide community an opportunity to ask questions and receive feedback.
13. Discussion item: Flex Time Policy for Recreation Supervisors:
Draft presented for policy regarding exempt recreation supervisors to use flex time for their hours above the normal work week.

14. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the Tower Ground Lease for Park Hills Golf Course. Roll Call Vote: Aye: Stewart, Aye: Petersen. Aye: Yarzak, Aye: McIlwain.
15. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve payment to the Jane Addams Trail Commission in the amount of \$20,000 for annual trail maintenance. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
16. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the 2026 meeting schedule of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
17. On a motion by Commissioner Stewart and a second by Commissioner McIlwain to appoint Lindsey Minkie as Secretary to the Board. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
18. On a motion by Commissioner Stewart and a second by Commissioner McIlwain to appoint Lindsey Minkie as Open Meetings Act Alternate Officer. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
19. On a motion by Commissioner Stewart and a second by Commissioner McIlwain to appoint Lindsey Minkie as Freedom of Information Act Alternate Officer. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
20. On a motion by Commissioner Stewart and a second by Commissioner Yarzak to appoint Lindsey Minkie as IMRF Authorized Agent. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
21. On a motion by Commissioner Stewart and second by Commissioner McIlwain to adjourn the regular meeting at 7:28 P.M. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.