

Minutes of the Freeport Park District Board of Commissioners Regular Meeting held on August 19, 2025.

1. In attendance were Commissioners Schwartz, Petersen, Stewart, Yarzak, and McIlwain, Executive Director Cubberley, Secretary Wilson, Merry Blake, and Dan Rowe representing Lucas Group.
2. The meeting was called to order by President Petersen at 6:29 P.M. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
3. On a motion by Commissioner Yarzak and second by Commissioner Stewart to approve the meeting agenda for August 19, 2025, Regular meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
4. Public comment was given by Merry Blake regarding the need for a ramp to assist in walker accessibility to the Park Hills clubhouse for use of the restrooms.
5. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the minutes from the July 15, 2025, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
6. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the bills for August 2025, totaling \$532,779.49, including \$234,433.11 in payroll and \$298,346.38 in vouchers. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
7. On a motion by Commissioner Stewart and second by Commissioner McIlwain to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
8. Dan Rowe from Lucas Group presented the audit and preliminary financial report for the 2024-25 Fiscal Year.
9. Executive Director Bruce Cubberley discussed funding for the new south entrance at Krape Park.
10. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the new Mileage Reimbursement Policy. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
11. On a motion by Commissioner Yarzak and second by Commissioner Schwartz to approve the proposal submitted by Fehr Graham for professional engineering, surveying, and support services required for the South Entrance to Krape Park Project in the amount of \$109,650. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
12. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve an application for a 2026 Open Space Land Acquisition and Development (OSLAD) grant for a project totaling \$1.12 million. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.

13. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the engineering services proposal from Fehr Graham for the Jane Addams Trail improvements project in the amount of \$24,190. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
14. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the proposal submitted by Flex Ground in the amount of \$96,459.45 for poured-in-place surfacing at Read Park. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
15. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve acceptance of the donation of a 60-foot by 120-foot parcel of property adjacent to Wilbur Park from Mr. Ted Frits, as presented, and authorize staff to complete all necessary documents to finalize the transfer. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
16. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve acceptance of the donation of a 60-foot by 120-foot parcel of property adjacent to Wilbur Park from Mr. Ted Frits, as presented, and authorize staff to complete all necessary documents to finalize the transfer. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
17. On a motion by Commissioner Stewart and second by Commissioner Yarzak to go into closed session for the purpose of the Board discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.
18. On a motion by Commissioner Stewart and second by Commissioner Yarzak to adjourn out of Closed Session and reconvene into regular session. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak.
19. The board met in closed session for the purpose of the Board discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act.
20. On a motion by Commissioner Stewart and second Commissioner McIlwain to adjourn the regular meeting at 7:35 P.M. Roll Call Vote: Aye: Aye: Stewart, Aye: Schwartz, Aye: Petersen, Aye: Yarzak, Aye: McIlwain.

Sally Petersen, President

Tracy Wilson, Secretary