

Minutes of the Freeport Park District Board of Commissioner Regular Meeting

Held on April 16, 2024

1. In attendance were Commissioners Schwartz, Petersen, Stewart, Yartzak, Executive Director Schneider, Secretary Witt, Superintendent Cubberly, Merry Blake. Absent: McIlwain.
2. The meeting was called to order by President Schwartz at 6:30 P.M. Roll Call Vote: Aye: Petersen, Aye: Schwartz, Aye: Yartzak, Aye: Stewart.
3. On a motion by Commissioner Yartzak and second by Commissioner Stewart to approve the meeting agenda for the April 16, 2024 Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Yartzak, Aye: Stewart, Aye: Petersen, Aye: Schwartz.
4. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the minutes of the from the 2024-25 Budget and Appropriation Public Hearing held on March 19, 2024. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
5. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the minutes from the March 19, 2024 Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
6. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the minutes from the March 19, 2024 Closed Session. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.
7. On a motion by Commissioner Yartzak and second by Commissioner Stewart to approve the bills for April 2024 totaling \$516,909.73 including \$112,306.40 in payroll and \$404,603.33 in vouchers. Roll Call Vote: Aye: Yartzak, Aye: Stewart, Aye: Petersen, Aye: Schwartz.
8. On a motion by Commissioner Stewart and second by Commissioner Petersen to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
9. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to appoint Commissioner Stewart as President for the 2024-25 term commencing at the May 21, 2024 regular meeting. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: Petersen, Stewart.
10. On a motion by Commissioner Stewart and second by Commissioner Yartzak to appoint Commissioner Petersen as Vice President for the 2024-25 term commencing at the May 21, 2024 regular meeting. Roll Call Vote; Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.

11. On a motion by Commissioner Yarzak and second by Commissioner Stewart to appoint Commissioner Schwartz as Treasurer for the 2024-25 term commencing at the May 21, 2024 regular meeting. Roll Call Vote: Aye: Yarzak, Aye: Stewart, Aye: Petersen, Aye: Schwartz.
12. On a motion by Commissioner Stewart and second by Commissioner Yarzak to appoint Officer Manager Witt as Secretary to the Board. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: Petersen, Aye: Schwartz.
13. On a motion by Commissioner Stewart and second by Comm Yarzak to appoint Executive Director Schneider as the Open Meetings Act Officer and Officer Manager Witt as Alternate. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: Petersen, Aye: Schwartz.
14. On a motion by Commissioner Yarzak and second by Commissioner Schwartz to appoint Executive Director Schneider as Freedom of Information Act Officer and Officer Manager Witt as Alternate. Roll Call Vote; Aye: Yarzak, Aye: Schwartz, Aye: Stewart, Aye: Petersen.
15. On a motion by Commissioner Stewart and second by Commissioner Petersen to appoint Fishburn Whiton Thrumman as legal counsel. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: Schwartz.
16. On a motion by Commissioner Yarzak and second by Commissioner Stewart to appoint Executive Director Schneider as representative and Office Manager Witt as the alternate representative to IPARKS. Roll Call Vote: Aye: Schwartz, Aye: Stewart, Aye: Yarzak, Aye: Petersen.
17. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the low quote submitted by Carter & Gruenewald and authorize the purchase of a Bobcat flail mower implement in the amount of \$12,747. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: Schwartz.
18. On a motion by Commissioner Petersen and second by Commissioner Yarzak to approve the low bid of \$59,600 submitted by Sjostrom & Son, Inc. to replace the balustrade railing in Krape Park. Roll Call Vote: Aye Petersen, Aye: Yarzak, Aye: Stewart, Aye: Schwartz.
19. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the low quote submitted by EZ Care Services in the amount of \$7.50 per inch to remove stumps and authorize staff to execute the contract. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: Petersen, Aye: Schwartz.
20. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the proposal submitted by Area Tree Service to perform emergency tree work for an hourly rate of \$485 with a crane and \$260 without a crane. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yarzak, Aye: Schwartz.

21. On a motion by Commissioner Yarzak and second by Commissioner Petersen to approve the proposal submitted by Great Lakes Urban Forestry Management to complete an update to the tree inventory in the amount of \$25,160. Roll Call Vote; Aye: Yarzak, Aye: Petersen, Aye: Stewart, Aye: Schwartz.

22. On a motion by Commissioner Stewart and second by Commissioner Yarzak to adjourn the regular meeting at 6:55 P.M. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: Petersen, Aye; Schwartz.

Debbie Schwartz, President

Vickie Witt, Secretary