

Minutes of the Freeport Park District Board of Commissioner Regular Meeting

Held on March 19, 2024

1. In attendance were Commissioners Schwartz, Petersen, Stewart, Yartzak, McIlwain, Executive Director Schneider, Secretary Witt, Superintendent Cubberley, Manager Hartman. Merry Blake.
2. The meeting was called to order by President Schwartz at 6:31 P.M. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Yartzak, Aye: Petersen, Aye: Schwartz.
3. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve the meeting agenda for the March 19, 2024, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
4. On a motion by Commissioner McIlwain and second by Commissioner Yartzak to approve the minutes from the February 20, 2024, Regular Board Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: McIlwain, Aye: Yartzak, Aye: Stewart, Aye: Petersen, Aye: Schwartz.
5. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve the bills for March 2024 totaling \$235,012.03 including \$104,965.64 in payroll and \$130,046.39 in vouchers. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.
6. On a motion by Commissioner Stewart and second by Commissioner McIlwain to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
7. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve and adopt Ordinance #24-3-19 authorizing the budget and appropriation of funds for the 2024-25 Fiscal Year. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
8. On a motion by Commissioner McIlwain and second by Commissioner Stewart to approve the annual membership to Illinois Parks Association Risk Services for insurance coverage in the amount of \$168,189. Roll Call Vote: Aye McIlwain, Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.
9. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the compensation structure, including updated pay grades and assignments, for full time staff as proposed. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: McIlwain, Aye: Schwartz.

10. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve a 5% salary increase pool for eligible full-time employees with a total amount not to exceed \$53,571. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Petersen, Aye: Yartzak, Aye: Schwartz.
11. On a motion by Commissioner Stewart and second by Commissioner Petersen to approve the bid submitted by Reinders, Inc and authorize the purchase of a Toro turf sprayer in the amount of \$73,247.59. Roll Call Vote: Aye: Stewart, Aye: Petersen, Aye: Yartzak, Aye: McIlwain, Aye: Schwartz.
12. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the low bid submitted by Red Oak Tree Service in the amount of \$14,800 to remove 27 trees as specified. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: McIlwain, Aye: Schwartz.
13. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve the proposal submitted by Syndeo Networks in the amount of \$12,500 to install fiber optic and internet service to the Stephenson County Historical Museum. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.
14. On a motion by Commissioner Stewart and second by Commissioner Yartzak to go into closed session at 6:55 P.M. for the purpose of the Board discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Petersen, Aye: McIlwain, Aye: Schwartz.
15. On a motion by Commissioner Yartzak and second by Commissioner Stewart to move back into regular session at 7:26 P.M. Roll Call Vote: Aye: Yartzak, Aye: Stewart, Aye: Petersen, Aye: McIlwain, Aye: Schwartz.
16. The board met in closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act.
17. On a motion by Commissioner Stewart and second by Commissioner McIlwain to approve an amendment to the Employment Agreement between Freeport Park District and Ron Schneider, Executive Director, authorizing an annual salary of \$115,487 effective April 1, 2024. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.
18. On a motion by Commissioner Stewart and second by Commissioner McIlwain to adjourn the regular meeting at 7:28 P.M. Roll Call Vote: Aye: Stewart, Aye: McIlwain, Aye: Yartzak, Aye: Petersen, Aye: Schwartz.

Debbie Schwartz, President

Vickie Witt, Secretary