



## Memorial Bench Agreement Form

(Please submit the completed form with payment)

Name of Donor Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person/Program/Organization recognized or memorialized by the donation:

\_\_\_\_\_

Benches are a wonderful enhancement to parks. A memorial bench allows your loved one's memory to live on while providing park visitors a restful place to enjoy. Commemorate your loved one with a memorial bench in their favorite park.

Each bench is installed on a concrete pad with your thoughtful inscription—helping visitors understand the tribute being made.



*Memorial Bench in Read Park*

- By signing this form, I understand that the memorial bench program is offered by the Freeport Parks Foundation to benefit the Freeport Park District. **Additional plantings around memorial benches or decorating the bench is not permitted.**
- The Park District will purchase and install the bench.
- **The cost for a memorial bench is \$2,000.** This fee includes one park bench installed on a cement pad. The fee also includes a 2 1/4" x 5" plate to be installed on the bench backrest. Final text selection can be made on the back of this form.

You are welcome to suggest a bench location at a preferred Park, general area within a park, or other criteria of specific interest. We will take your selection into consideration, but cannot guarantee availability. Final bench location is at the discretion of Freeport Park District. Please be aware that future changes in Park design or the landscape may require relocating the bench.

Amount Enclosed \$ \_\_\_\_\_ (**Payable to the Freeport Parks Foundation**)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Bench Plate Worksheet

A diagram of a rectangular bench plate. On the left side, a vertical dimension line is labeled "2 1/4\"". At the bottom center, a horizontal dimension line is labeled "5\"". The plate is enclosed in a rectangular border with small circles at each corner representing screw holes. The text inside the plate is as follows:

1. *In Celebration of a Life Well Lived*

2. **John “Buddy” Smith**

3. 1928-2022

4. From your loving family

Space for text is limited to four lines with a minimum 1/4" margin on the left and right side for screw holes:

1.

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2.

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3.

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4.

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