

Minutes of the Freeport Park District Board of Commissioners Regular Meeting

held on April 5, 2022

1. In attendance were Commissioner Collin, Schwartz, Yartzak, Stewart, McIlwain, Executive Director Schneider, Secretary Witt, Superintendents Cubberley and Jackson. Merry Blake and Tim Mellentine.
2. The meeting was called to order by President Collin at 6:30 P.M. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye Collin, Aye: Yartzak, Aye: McIlwain.
3. On a motion by Commissioner Collin and second by Commissioner Schwartz to approve the meeting agenda for the April 5, 2022, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Collin, Aye: Schwartz, Aye: McIlwain, Aye: Yartzak, Aye: Stewart.
4. Tim Mellentine spoke on the surplus property designation of the two residential structures and the down trees in Krape Park.
5. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to approve the meeting minutes from the March 15, 2022, Budget and Appropriation Public Hearing for the 2022-23 Fiscal Year. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: McIlwain, Aye: Stewart, Aye: Collin.
6. On a motion by Commissioner Schwartz and second by Commissioner Yartzak to approve the minutes from the March 15, 2022, Regular Board Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Schwartz, Aye: Yartzak, Aye: McIlwain, Aye: Stewart, Aye; Collin.
7. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve the minutes from the March 15, 2022, Closed Session and release them from confidential status. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Yartzak, Aye: McIlwain, Aye: Collin.
8. On a motion by Commissioner Stewart and second by Commissioner Yartzak to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: McIlwain, Aye: Schwartz, Aye: Collin.
9. Superintendent Cubberley presented for review and discussion of proposed improvements to the Winter Park Playground.
10. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve the memorandum of understanding with the City of Freeport to collaborate on an improvement project to Burchard Ave. in an amount not to exceed \$72,000. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: McIlwain, Aye: Yartzak, Aye: Collin.
11. On a motion by Commissioner Stewart and second by Commissioner Collin to approve and adopt Ordinance #22-4-5 designating the residential structures located at 1725 S Park Boulevard and 2892 W Stephenson Street as surplus property. Roll Call Vote: Aye: Stewart, Aye: Collin, Aye: Yartzak, Aye: Schwartz, Nay: McIlwain.
12. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve a 4.5% salary increase pool for eligible full-time employees with a total amount not to exceed \$40,643. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Schwartz, Aye: McIlwain, Aye: Collin.

13. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve the quotation submitted by Dan Becketl in the amount of \$3,700 and authorize staff to execute the contract. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Yarzak, Aye: McIlwain, Aye: Collin.
14. On a motion by Commissioner Stewart and second by Commissioner Yarzak to the proposal from Fehr Graham in the amount of \$4,200 for engineering services to develop a site plan for the Burchard/American ballfield. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: McIlwain, Aye: Schwartz, Aye: Collin.
15. On a motion by Commissioner Stewart and second by Commissioner Yarzak to approve the purchase of a new Police Interceptor vehicle from Morrow Brothers Ford Inc. at the State contract price of \$33,770. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Nay: McIlwain, Aye: Schwartz, Aye: Collin.
16. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve the proposal submitted by Vermont Systems Inc. for a single-source payment solution. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: McIlwain, Aye: Yarzak, Aye: Collin.
17. On a motion by Commissioner Schwartz and second by Commissioner Stewart to approve the purchase of ten PCI compliant card readers from POS Portal Inc. in the amount of \$5,638.20. Roll Call Vote: Aye: Schwartz, Aye: Stewart, Aye: McIlwain, Aye: Yarzak, Aye: Collin.
18. On a motion by Commissioner Stewart and second by Commissioner Yarzak the board of commissioner went into closed session at 7:26 P.M. for the purpose of the board discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2 (c)(1) of the Illinois Open Meetings Act. Roll Call Vote: Aye: Stewart, Aye: Yarzak, aye: Schwartz, Aye: McIlwain, Aye: Collin.
19. On a motion by Commissioner Stewart and second by Commissioner Yarzak to adjourn out of closed session at 7:40 p.m. and reconvene into regular session. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye: McIlwain, Aye Schwartz, Aye: Collin.
20. President Collin announces the board met in closed session for the purpose of the discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120 Section 2(c)(1) of the Illinois Open Meetings Act.
21. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve an amendment to the Employment Agreement between Freeport Park District and Ron Schneider, Executive Director, authorizing a 5% increase in salary and authorizing an annual salary amount of \$100,464 effective April 1, 2022. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: Yarzak, Aye: McIlwain, Aye: Collin.
22. On a motion by Commissioner Stewart and second by Commissioner Yarzak to adjourn the regular meeting at 7:43 P.M. Roll Call Vote: Aye: Stewart, Aye: Yarzak, Aye Collin, Aye: Schwartz, Aye: McIlwain.

Ken Collin, President  
Vickie Witt, Secretary