

Minutes of the Freeport Park District Board of Commissioners Regular Meeting

Held on September 7, 2021

1. In attendance were Executive Director Schneider, Secretary Witt, Commissioners Schwartz, McIlwain, Collin, Yartzak, Stewart, Superintendents Cubberly and Jackson, Golf Manager Hartman, Merry Blake, and Tom Jungen. Remotely: Kathy Wilken
2. The meeting was called to order by President Collin at 6:30 P.M. Roll Call Vote: Aye: Collin, Aye: Schwartz, Aye: Stewart, Aye: McIlwain, Aye: Yartzak.
3. On a motion by Commissioner Yartzak and second by Commissioner Schwartz to approve the meeting agenda for the September 7, 2021, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Yartzak, Aye: Schwartz, Aye: McIlwain, Aye: Stewart, Aye: Collin.
4. On a motion by Commissioner Schwartz and second by Commissioner Stewart to approve the meeting minutes from the August 17, 2021, Regular Meeting of the Freeport Park District Board of Commissioners. Roll Call Vote: Aye: Schwartz, Aye: Stewart, Aye: Yartzak, Aye: McIlwain, Aye: Collin.
5. On a motion by Commissioner Stewart and second by Commissioner Schwartz to receive and place on file the reports. Roll Call Vote: Aye: Stewart, Aye: Schwartz, Aye: McIlwain, Aye: Yartzak, Aye: Collin.
6. Tom Jungen of the Freeport Parks Foundation presented the plan for installation of a flagpole monument at the Read Park ball field complex.
7. Superintendent Cubberley presented a draft safety policies and procedures manual.
8. Superintendent Jackson presented a draft lease agreement with Little Cubs Field NFP.
9. Golf Course Manager Hartman presented a proposed policy for golf outing fees.
10. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the proposal from HR Source to perform a salary benchmark analysis in the amount of \$4,500 and authorize staff to execute the contract. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Schwartz, Aye: McIlwain, Aye: Collin.
11. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the bid from United Rentals for a JLG T350 in the amount of \$29,949 and authorize staff to execute the purchase contract. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Schwartz, Aye: McIlwain, Aye: Collin.
12. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the proposal from WT Group to prepare construction plans and permit application for a replacement pump and heater at the Read Park Family Aquatic Center in the amount of \$4,000. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: Schwartz, Aye: McIlwain, Aye: Collin.
13. On a motion by Commissioner Stewart and second by Commissioner Yartzak to approve the submittal of an application to the Illinois Department of Commerce and Economic Opportunity for the Tourism Attractions and Festivals Grant. Roll Call Vote: Aye: Stewart, Aye: Yartzak, Aye: McIlwain, Aye: Schwartz, Aye: Collin.

14. On a motion by Commissioner Stewart and second by Commissioner Schwartz to approve the proposal from Fehr Graham for professional services to complete the grant application to the Illinois Department of Commerce in the amount of \$4,500. Roll Call Vote: Aye: Stewart, Aye; Schwartz, Aye; McIlwain, Aye; Yarzak, Aye; Collin.
15. On a motion by Commissioner Stewart and second by Commissioner Schwartz to adjourn the regular meeting at 7:20 P.M. Roll Call Vote: Aye: Stewart, Aye; Schwartz, Aye; McIlwain, Aye; Yarzak, Aye; Collin.

Ken Collin, President

Vickie Witt, Secretary